

<b>NEWTON PRE-VOCATIONAL SCHOOL ADMISSION POLICY 2013</b>
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1. The Newton Pre-Vocational School Admission Policy is in accordance with South African Schools Act 84 of 1996. The Policy upholds the values of the constitution of South Africa; no learner will be refused admission to the school on the grounds of race, religious belief or financial circumstance.
  
2. Newton Pre-Vocational School is a school for learners with Special Needs. The school will admit learners with primarily moderate to severe intellectually challenged learners and other disabilities (co-morbidities) see table below. Learners must turn 14 in the year of admission before October of that year.
  
3. The Functional capacity of Newton Pre-Vocational School.  
The functional capacity of Newton to date has been 540 who are mild to moderately mentally challenged, including disabilities listed in the table below.

Barrier to learning:	Weighting:
Attention Deficit Disorder	2.5
Partially Sighted	5
Physically Disabled	4
Moderate to Severe	3
Autistic Spectrum Disorder	6
Behavioural Disorder	5
Epilepsy	3
Hard of hearing	5

The table above is used to gauge the teacher to learner weighting ratio in LSEN Schools.

Efforts are made to put learners into smaller classes due to the barriers to learning. Academic lessons are drawn from the curriculum and extensively differentiated and adapted, according to the level of the learner e.g. Techniques such as straddling of grades and differentiation and adaptation of the curriculum are used. The content of a grade 8 learning area like life orientation is simplified in terms of language and assessment standards so that a learner with grade level 4 reading ability would be able to complete the task. These are qualitative but time intensive strategies used by the teacher which ultimately benefit the learner. If 15 learners with various barriers are placed in class at Newton due to the impact of disability this class translates into a workload of +36 learners for the teacher.

4. The Newton Admission Committee would comprise of members of Newton SMT.
  - 4.1 Newton will cater for day learners & boarders from the Province of KZN.
  - 4.2 Learners who are in special class unit at another school, who have been placed by SDSS, will be given first consideration.
  - 4.3 In the first instance learners who have been assessed by private psychologists must forward their findings and recommendations to the principal of the school concerned for onward transmission to Admission Committee.
  - 4.4 Thereafter preference will be given to learners from other districts and then only to the rest of the province.
  - 4.5 Learners relocating from Prevocational schools in another part of the province or country into UMgungundlovu district will be given due consideration.
  - 4.6 When a private psychologist refers a child for placement, a full report must accompany the application. (according to SIAS ) document
  - 4.7 SNES from other districts will have to forward their request for placements to the Admission Committee.
  - 4.8 Newton will admit learners for an initial period of six (6) weeks so that the Admission Committee can decide whether the placement is appropriate and whether it can be further extended.
  - 4.9 Learners admitted must turn 14 in the year of admission before October.
  - 4.10 Learners admitted over 16 (subject to availability of space and admission committee decision to be preferably placed according to age cohort)
  - 4.11 Learners seeking admission to the school and who do not fall in the age cohort, the decision on placement will be left up to the Admission Committee.
  - 4.12 Admission Committee meets weekly at SMT

5. Admission of Learner

Once the admission of the learner is approved the parent/guardian must.

- Fill in PERSONAL INFORMATION for APPLICATION form.
- Provide certified copies of learner birth certification, ID
- Proof of address
- Proof of Guardianship/ Foster Care

The must acknowledge code of conduct and school Rules.

## ADMISSION PROCESS

1. In May annually there is an open day at Newton Pre-Vocation School. Schools are invited by email, fax and through Department officials. A talk and tour of Newton is given on that day.
2. Candidates are given forms i.e.

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3. These forms are numbered so they can be tracked. The due date for this forms start from the end of the second term and is generally extended to the end of July.
4. Forms are screened and interviews are carried out where there is doubt about suitability to Newton Pre-Vocational School.
5. SMS sent to parents of learners that are accepted
6. In September there is a meeting for learners who are accepted, informing them about requirements for Newton School and application forms for the following year are issued (PERSONAL INFORMATION FOR APPLICATION).